

Charity Registration No. 1048919

Company Registration No. 03048461

CRAWLEY OPEN HOUSE

(LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2015



RICHARD PLACE DOBSON

CHARTERED ACCOUNTANTS



CRAWLEY OPEN HOUSE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	James Abdool Richard Burrett John Higgins Lesley Constant Stephen Joyce Michael Bolton Christopher Oxlade Nigel Boxall Clare Hiley
Secretary	James Abdool
Charity number	1048919
Company number	03048461
Registered office	Ground Floor 1-7 Station Road Crawley West Sussex RH10 1HT
Auditors	Richard Place Dobson Services Limited Chartered Accountants Crawley West Sussex RH10 1HT



CRAWLEY OPEN HOUSE

CONTENTS

	Page
Trustees' report	1 - 4
Statement of trustees' responsibilities	5
Independent auditors' report	6 - 7
Statement of financial activities	8
Balance sheet	9
Notes to the accounts	10 - 16



CRAWLEY OPEN HOUSE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2015

The trustees present their report and accounts for the year ended 31 March 2015.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is a company limited by guarantee, does not have share capital and was incorporated on 21 April 1995. The trustees/directors are appointed at the annual general meeting or during the year at trustees' meetings.

Crawley Open House has charitable status and its charity registration number is 1048919.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

James Abdool	
Christopher Bryant	(Resigned 30 September 2014)
Richard Burrett	
John Higgins	
Malcolm Liles	(Resigned 1 July 2014)
Lesley Constant	
Stephen Joyce	
Patricia Shadforth	(Resigned 20 January 2015)
Michael Bolton	
Christopher Oxlade	
Nigel Boxall	
Sir Lyndon Hugh Jones	(Resigned 3 October 2014)
Clare Hiley	(Appointed 18 November 2014)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems are established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Objectives and activities

The objects of the charity are to provide accommodation, support and services for those in the Crawley area suffering the effects of homelessness, unemployment, loneliness, discrimination, or other forms of social exclusion. These objects have not changed in the year. Our support is available to anyone in need.

Achievements and performance

The last year has been another very busy and successful one with continuing very high demand for our services.

CRAWLEY OPEN HOUSE



TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

Riverside House

The hostel and day centre at Riverside House is the heart of Crawley Open House where we have our 24 bed hostel and operate a 7 day-a-week day centre.

The occupancy of the hostel again exceeded 99%, and it is sad that we have to turn away requests for a room every day because we are full.

The day centre offers inexpensive food, hot drinks and shelter to every visitor. For those who need them, it also offers general advice, housing and resettlement support, mental health and substance misuse support and counselling, as well as a visiting doctor, chiropodist and hairdresser. More than 17,000 visits were made to the day centre during the year, a record number.

We attach great importance to helping clients find more permanent accommodation suitable to their needs, and during the year we were able to resettle 125 in this way. It was encouraging to see 64% of the hostel residents successfully moved on to longer term accommodation.

Move On

Providing Move-On accommodation is a key part of our work to help people to move successfully into rented accommodation. We continue to manage three move-on houses, providing a total of 12 bedrooms. We aim to offer the rooms for a period of 12 to 24 months at a relatively low rent, to give the occupants a chance to save for a deposit while improving their skills through education, retraining or reskilling.

Local Assistance Network

Local Assistance Network (LAN) is the scheme operated by West Sussex County Council (WSCC) to provide emergency support to local residents in times of crisis or acute need. Crawley Open House works with WSCC to deliver this service to the Crawley area.

With the use of LAN funds, we are able to provide food parcels, gas and electricity top-ups, train and coach fares, furniture and white goods to those with an urgent need. We have also teamed up with the Crawley Easter Team to extend the number of people reached by LAN. The demand for the service was much higher last year as it became better known, and it helped more than 500 people.

Outreach Team

Outreach is becoming an increasingly important part of our work with Crawley Borough Council and WSCC. We were delighted to secure continuing funding for our street Outreach Team which aims to make contact with entrenched street drinkers and people displaying anti-social behaviour, to offer them help, advice and empathy. We are also excited to have secured new funding for a Resettlement Outreach Worker from April 2015, who will work with clients in temporary accommodation to help them find somewhere more permanent and with clients in permanent accommodation to support them in retaining their tenancy. We believe this will help prevent people returning to the streets.

Work at Riverside House

Some parts of Riverside House are beginning to show their age, and during the year was necessary to replace all the drains as well as the client showers and WCs. This was a major project resulting in significant disruption for clients and staff, and we thank them all for their understanding while the work was in progress. There is no doubt that the new facilities are a great improvement.

We also replaced the old minibus during the year with a modern one.



CRAWLEY OPEN HOUSE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

People

In January 2015, Sue Miles retired from Crawley Open House. Sue was our Senior Advice Worker and had been with us since 1995, when Crawley Open House first opened its doors. More than anybody else, Sue has demonstrated the values which Crawley Open House tries to represent. Her kindness, understanding and specialist knowledge have helped generations of clients and staff, and it was no surprise that Riverside was crowded for the whole of her last day as they came to say thank you to Sue. The trustees also wish to record their sincere thanks to Sue and to reiterate their commitment to the values which she represents.

During the year we also said goodbye to Doctor Blechynden. Dr Blechynden has provided a weekly surgery to clients of Riverside for 10 years, enabling those excluded from primary medical services to receive the treatment they need. The trustees are very grateful to Dr Blechynden and thank him on behalf of the many clients who have benefited from his commitment.

The trustees are delighted that Doctor Bhargava has kindly agreed to take over responsibility for the Riverside surgery. We feel very fortunate that we are able to offer clients continuing help in this way.

Chair of Crawley Open House

At the AGM in September 2014, Chris Bryant retired as chair of Crawley Open House. Chris was thanked at the AGM for everything he had done to help make us the successful, well run organisation we are today.

His successor as chair was Nigel Boxall, but due to unforeseen personal circumstances Nigel stood down as chair early in 2015. In May 2015, the trustees elected Chris Oxlade as the new chair. Chris is well known for his commitment to Crawley and has been an active and committed trustee for many years. The trustees are confident that he will provide enthusiastic leadership as our new chair.

Plans for the current financial year

Our priorities for the current year include ensuring that our outreach work is extended effectively to meet our commitments to Crawley Borough Council and WSCC.

We plan to develop a longer term maintenance and renewal programme for Riverside House and to commence work on the most pressing requirements.

We will also review the training programme for our staff, as part of our commitment to ensure that they have the skills and knowledge required for their demanding roles.

Thank you

Crawley Open House is very fortunate to have a stable and energetic management team which is growing in experience and confidence. We also have very knowledgeable and professional staff who are committed to offering genuine care and concern to everyone using our services. As trustees we attach great importance to this, and thank all our staff for the part they play.

We would also like to thank all our volunteers who contribute their time and energy, and the many people and organisations who give to us in so many different ways.

Finally, the 24th December 2014 was the 20th anniversary of the day on which Crawley Open House first opened its doors to the people of Crawley. At that time, the accommodation was in portakabins, the money was non-existent and the staff had no experience of running an open access hostel. On the 20th anniversary we celebrated everything we have achieved with an open day at Riverside, and we were delighted to welcome many guests to hear about our work. As trustees, we are committed to serving the people of Crawley and I thank all my fellow trustees for their commitment.

Public Benefit

The Trustees have referred to the guidance in the Charity Commission's general guidance on Public Benefit when setting our aims and objectives and in planning our future activities. We believe that we meet the criteria for Public Benefit.



CRAWLEY OPEN HOUSE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

Financial review

During the year the charity has had net incoming resources of £24,886 (2013-14: £41,140) as shown on the statement of financial activities on page 8 of the accounts. All of the charity assets are held for the furtherance of the charity's objectives. The charity is heavily reliant on voluntary assistance which amounted to around 2,700 hours during the year.

It is the policy of the charity to maintain unrestricted funds to cover three to six months' expenditure. As at 31st March 2015, unrestricted funds were in the centre of this range. It is also the policy of the charity to build up a designated fund to a level representing the value of the occupied property.

Asset cover for funds

Note 14 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the charity's obligations on a fund by fund basis.

Disclosure of information to auditors

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

This report has been prepared in accordance with the Statement of Recommended Practice, "Accounting and reporting by Charities", issued in March 2005 and in accordance with the special provisions of part 15 of the Companies Act relating to small entities.

On behalf of the board of trustees

.....
Christopher Oxlafe

Chair of the Trustees

Dated: 22/09/15
.....



CRAWLEY OPEN HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the charitable company's state of affairs at the end of the year and of its income and expenditure for that period.

In preparing those accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



CRAWLEY OPEN HOUSE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF CRAWLEY OPEN HOUSE

We have audited the accounts of Crawley Open House for the year ended 31 March 2015 set out on pages 8 to 16. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of Crawley Open House for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

The trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts :

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the charity as at 31 March 2015, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- the accounts have been prepared in accordance with the Companies Act 2006.



CRAWLEY OPEN HOUSE

INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE TRUSTEES OF CRAWLEY OPEN HOUSE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the accounts; or
- the charitable company has not kept adequate accounting records; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Richard Place Dobson Services Ltd

Richard Place Dobson Services Limited

Chartered Accountants

Statutory Auditor

1-7 Station Road

Crawley

West Sussex

RH10 1HT

Dated: *29/09/15*

Richard Place Dobson Services Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006



CRAWLEY OPEN HOUSE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2015

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2015 £	Total 2014 £
<u>Incoming resources from generated funds</u>						
Grants and donations	2	129,713	-	58,196	187,909	231,016
Investment income	3	780	-	-	780	496
		<u>130,493</u>	<u>-</u>	<u>58,196</u>	<u>188,689</u>	<u>231,512</u>
Activities in furtherance of the charity's objects	4	712,072	-	-	712,072	673,919
Other incoming resources	5	12,811	-	-	12,811	14,840
		<u>855,376</u>	<u>-</u>	<u>58,196</u>	<u>913,572</u>	<u>920,271</u>
<u>Resources expended</u>						
6						
Costs of generating funds						
P.R. Literature and Brochures		1,010	-	-	1,010	2,171
		<u>1,010</u>	<u>-</u>	<u>-</u>	<u>1,010</u>	<u>2,171</u>
Net incoming resources available		854,366	-	58,196	912,562	918,100
Charitable activities						
Direct running costs		655,209	-	74,429	729,638	724,093
Premises related costs		117,062	11,329	-	128,391	122,762
Office running costs		21,806	-	-	21,806	19,474
		<u>794,077</u>	<u>11,329</u>	<u>74,429</u>	<u>879,835</u>	<u>866,329</u>
Total charitable expenditure		794,077	11,329	74,429	879,835	866,329
Governance costs		7,841	-	-	7,841	10,631
		<u>802,928</u>	<u>11,329</u>	<u>74,429</u>	<u>888,686</u>	<u>879,131</u>
Total resources expended		802,928	11,329	74,429	888,686	879,131
Net incoming/(outgoing) resources before transfers		52,448	(11,329)	(16,233)	24,886	41,140
Gross transfers between funds		(710)	-	710	-	-
		<u>51,738</u>	<u>(11,329)</u>	<u>(15,523)</u>	<u>24,886</u>	<u>41,140</u>
Net income/(expenditure) for the year/ Net movement in funds		51,738	(11,329)	(15,523)	24,886	41,140
Fund balances at 1 April 2014		232,078	578,497	17,837	828,412	787,272
		<u>283,816</u>	<u>567,168</u>	<u>2,314</u>	<u>853,298</u>	<u>828,412</u>
Fund balances at 31 March 2015		283,816	567,168	2,314	853,298	828,412

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



CRAWLEY OPEN HOUSE

BALANCE SHEET

AS AT 31 MARCH 2015

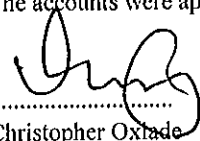
	Notes	2015		2014	
		£	£	£	£
Fixed assets					
Tangible assets	9		592,669		598,980
Current assets					
Debtors	10	38,226		34,312	
Cash at bank and in hand		495,070		338,967	
		<u>533,296</u>		<u>373,279</u>	
Creditors: amounts falling due within one year	11	<u>(272,667)</u>		<u>(143,847)</u>	
Net current assets			<u>260,629</u>		<u>229,432</u>
Total assets less current liabilities			<u>853,298</u>		<u>828,412</u>
Income funds					
Restricted funds	12		2,314		17,837
Unrestricted funds:					
Designated funds	13		567,168		578,497
Other charitable funds			283,816		232,078
			<u>853,298</u>		<u>828,412</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2015, although an audit has been carried out under section 144 of the Charities Act 2011. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The accounts were approved by the Board on 22/09/15



Christopher Oxlade
Chair of the Trustees

Company Registration No. 03048461



CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008)

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Donations and similar incoming resources are included in the year in which they are receivable which is when the charity becomes entitled to the resource.

Grants are included in the accounting period to which they relate.

Activities in Furtherance of charitable objects includes rental income and is included in the year in which it is receivable which is when the charity becomes entitled to the resource.

Other incoming resources include washing machine use, payphone use and meeting room rental income all of which are included in the accounts when the charity becomes entitled to the resources.

1.3 Resources expended

Expenditure is included as incurred and includes irrecoverable VAT.

Costs are attributable between the different types of expenditure on an actual basis.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the external auditors fees and legal and professional costs.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Freehold buildings	Straight line over 50 years
Computer equipment	33% straight line
Fixtures, fittings & equipment	33% straight line
Motor vehicles	25% straight line

It has been decided by the Trustees that only items of a value of £1,000 and over will be capitalised as anything smaller is not deemed material.

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.6 Pensions

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.



CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

1 Accounting policies (Continued)

1.7 Taxation

The charity is not subject to corporation tax or any other taxes on income or gains arising from its charitable objectives.

1.8 Donated gifts

There are considerable gifts of food given to the charity which have been estimated at £25,000 (2014: £25,000) for the year. This has been reflected in the accounts by introducing income and expenditure to this value.

1.9 Fund accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed.

2 Grants and donations

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Donations and gifts	73,813	-	73,813	97,290
Grants receivable for core activities	55,900	58,196	114,096	133,726
	<u>129,713</u>	<u>58,196</u>	<u>187,909</u>	<u>231,016</u>

During the year the charity received various grants to be used either for general or specific purposes which include the following:

	2015 £	2014 £
Crawley Borough Council Riverside House Grant	45,900	45,036
Crawley Borough Council Outreach workers	12,850	30,000
Three Oaks Trust	10,000	10,000
West Sussex County Council	-	2,222
WSSC - Local Assistance Network	45,346	46,468
	<u>114,096</u>	<u>133,726</u>



CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

3 Investment Income

	2015	2014
	£	£
Interest receivable	780	496

4 Activities in furtherance of the charity's objects

	2015	2014
	£	£
Supporting People	285,457	281,571
Housing Benefit	381,912	352,489
Amenity Charges	44,703	39,859
	<u>712,072</u>	<u>673,919</u>

5 Other incoming resources

	2015	2014
	£	£
Other income	7,590	9,992
Kitchen Receipts	5,221	4,848
	<u>12,811</u>	<u>14,840</u>



CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Total 2015 £	Total 2014 £
Costs of generating funds					
P.R. Literature and Brochures	-	-	1,010	1,010	2,171
Charitable activities					
<u>Direct running costs</u>					
Activities undertaken directly	577,745	5,168	146,725	729,638	724,093
<u>Premises related costs</u>					
Activities undertaken directly	-	16,163	112,228	128,391	122,762
<u>Office running costs</u>					
Activities undertaken directly	-	-	21,806	21,806	19,474
	<u>577,745</u>	<u>21,331</u>	<u>280,759</u>	<u>879,835</u>	<u>866,329</u>
Governance costs	-	-	7,841	7,841	10,631
	<u>577,745</u>	<u>21,331</u>	<u>289,610</u>	<u>888,686</u>	<u>879,131</u>

Governance costs include payments to the auditors of £6,500 (2014 - £6,500) for audit fees and £1,300 for other services (2014 - nil).

7 Trustees

During the year none of the trustees (or any persons connected with them) received any remuneration or received any reimbursement of expenses relating to their duties as trustees and directors.



CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2015 Number	2014 Number
Riverside	<u>28</u>	<u>29</u>

Employment costs

	2015 £	2014 £
Wages and salaries	528,802	527,856
Social security costs	48,943	47,641
	<u>577,745</u>	<u>575,497</u>

There were no employees whose annual remuneration was £60,000 or more.

9 Tangible fixed assets

	Land and buildings £	Computer equipment £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2014	666,469	21,945	100,817	7,324	796,555
Additions	-	-	-	15,020	15,020
At 31 March 2015	<u>666,469</u>	<u>21,945</u>	<u>100,817</u>	<u>22,344</u>	<u>811,575</u>
Depreciation					
At 1 April 2014	87,972	19,310	90,293	-	197,575
Charge for the year	11,329	1,291	4,834	3,877	21,331
At 31 March 2015	<u>99,301</u>	<u>20,601</u>	<u>95,127</u>	<u>3,877</u>	<u>218,906</u>
Net book value					
At 31 March 2015	<u>567,168</u>	<u>1,344</u>	<u>5,690</u>	<u>18,467</u>	<u>592,669</u>
At 31 March 2014	<u>578,497</u>	<u>2,635</u>	<u>10,524</u>	<u>7,324</u>	<u>598,980</u>



CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2015

10	Debtors	2015	2014
		£	£
	Other debtors	33,099	28,415
	Prepayments and accrued income	5,127	5,897
		<u>38,226</u>	<u>34,312</u>

11	Creditors: amounts falling due within one year	2015	2014
		£	£
	Payments on account	9,385	10,029
	Grants payable	8,333	8,333
	Other creditors	106,085	59,392
	Accruals	40,612	12,524
	Deferred income	108,252	53,569
		<u>272,667</u>	<u>143,847</u>

12 Restricted funds

The income funds of the charity include restricted funds consisting of the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2014	Incoming resources	Resources expended	Transfers	Balance at 31 March 2015
	£	£	£	£	£
Counselling Supervision Fund	2,837	-	(523)	-	2,314
Outreach Fund	15,000	12,850	(28,560)	710	-
Local Assistance Network Fund	-	45,346	(45,346)	-	-
	<u>17,837</u>	<u>58,196</u>	<u>(74,429)</u>	<u>710</u>	<u>2,314</u>

The Counselling Supervision Fund is a grant provided by Crawley Association for Mental Health towards the cost of counsellors to provide counselling sessions.

The Outreach Workers and Expenses Funds represent a grant provided by Crawley Borough Council to enable Crawley Open House to employ two members of staff to provide help and advice to people on the streets who misuse alcohol and other substances.

The LAN (Local Assistance Network) Fund is funds made available to Crawley Open House by West Sussex County Council as a means of providing short-term aid to help protect a person's welfare by preventing a crisis.



CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

13 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2014	Movement in funds		Balance at 31 March 2015
	£	Incoming resources £	Resources expended £	£
Land and Building Fund	578,497	-	(11,329)	567,168
	<u>578,497</u>	<u>-</u>	<u>(11,329)</u>	<u>567,168</u>

The Land and Building Fund represents the funds set aside for the charity's occupation of the land and buildings.

14 Analysis of net assets between funds

	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Fund balances at 31 March 2015 are represented by:				
Tangible fixed assets	25,501	567,168	-	592,669
Current assets	530,982	-	2,314	533,296
Creditors: amounts falling due within one year	(272,667)	-	-	(272,667)
	<u>283,816</u>	<u>567,168</u>	<u>2,314</u>	<u>853,298</u>

15 Commitments under operating leases

At 31 March 2015 the company had annual commitments under non-cancellable operating leases as follows:

	2015	2014
	£	£
Expiry date:		
Between two and five years	<u>2,208</u>	<u>-</u>