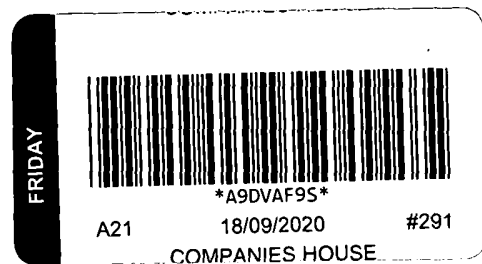


REGISTERED COMPANY NUMBER: 03048461 (England and Wales)
REGISTERED CHARITY NUMBER: 1048919

TRUSTEES' REPORT AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020
FOR
CRAWLEY OPEN HOUSE



CRAWLEY OPEN HOUSE

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for the Year Ended 31 March 2020**

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CRAWLEY OPEN HOUSE

REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31 March 2020

TRUSTEES

J Abdool
R Burrett
J Higgins (resigned 12.6.20)
S Joyce (resigned 13.5.20)
M Bolton
N Boxall (resigned 14.7.20)
C Hiley
S Miles
L Copus
H Collins
I Collins

COMPANY SECRETARY

M Bolton

REGISTERED OFFICE

Ground Floor
1-7 Station Road
Crawley
West Sussex
RH10 1HT

**REGISTERED COMPANY
NUMBER**

03048461 (England and Wales)

**REGISTERED CHARITY
NUMBER**

1048919

AUDITORS

Richard Place Dobson Services Limited
Chartered Accountants
1-7 Station Road
Crawley
West Sussex
RH10 1HT

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT for the Year Ended 31 March 2020

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to provide accommodation, support and services for those in the Crawley area suffering the effects of homelessness, unemployment, loneliness, discrimination, or other forms of social exclusion. These objects have not changed in the year. Our support is available to anyone in need, and can sometimes be as little as a meal or feeling listened to.

Public benefit

The Trustees have referred to the guidance in the Charity Commission's general guidance on Public Benefit when setting our aims and objectives and in planning out future activities. We believe that we meet the criteria for Public Benefit.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT

for the Year Ended 31 March 2020

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The last year has been another very busy and successful one with continuing very high demand for our services. Homelessness is on the increase and we are feeling the pressure on our services. Furthermore, there has been a significant increase in the recurring demand for food parcels for local families.

During the year, as our Director Charlie Arratoon entered her 21st year at Crawley Open House, we were able to mark her immense contribution to the past and future of the charity along with staff, Trustees, long-term friends and a number of key stakeholders. It was clear that Charlie's efforts span further and wider than her day job; her passion for the local homeless is unprecedented and her work has helped so many people improve their lives.

Whilst the staff entered this year with more certainty over the funding for Crawley Open House after last year's hurdles, it was always going to be unsettling for some people as we embarked on our largest series of development projects. Once again despite these challenges, the constant workload and the start of a downward economy, our staff have maintained their commitment, enthusiasm and high standards for which the Trustees are very grateful. We never underestimate the tough conditions that they work in and admire how they have continued to work so diligently during these times.

Riverside House

The hostel and day centre at Riverside House are the heart of Crawley Open House where we have our 26 bed hostel and operate a 7 day-a-week day centre.

The occupancy of the hostel again exceeded 98% and it is sad that we have to turn away requests for a room most days because we are full. Over the year we provided hostel accommodation for 158 people who would otherwise have been homeless.

The day centre offers inexpensive food, hot drinks and shelter to every visitor. For those who need them, it also offers general advice, housing and resettlement support, mental health and substance misuse support and counselling, as well as a visiting doctor, chiroprapist and hairdresser. More than 12,775 visits were made to the day centre during the year.

We attach great importance to helping clients find more permanent accommodation suitable to their needs, and during the year we were able to resettle 122 in this way. It was encouraging to see 52% of the hostel residents successfully moved on to longer term accommodation.

During the year we completed Phase 1 of a proposed 3 Phase development programme that started with a front extension at Riverside House. This has provided a new reception, new shower and toilet facilities for day centre users and allowed for the conversion of 2 former offices into hostel accommodation. In addition, this extension helps us provide for temporary and permanent solutions for the Phase 2 and Phase 3 projects in this programme due to commence in FY 2020/2021. Phase 1 was solely funded by existing unrestricted funds as well as key donations earmarked for this project.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT

for the Year Ended 31 March 2020

Move On

Providing Move-On accommodation is a key part of our work to help people to move successfully into rented accommodation. We continue to manage three Move-On houses, providing a total of 12 bedrooms. We aim to offer the rooms for a period of 12 to 24 months at a relatively low rent, to give the occupants a chance to save for a deposit while improving their skills through education, retraining or reskilling. These are owned by Crawley Borough Council and we continue to lease them under commercial lease agreements. Long term, it remains our aim to increase the number of Move-On houses, given the important stepping stone they provide for a hostel resident who is seeking to live independently, and this year the management and Trustees were finalising the plans for the first stage of this in the form on Stage One Move-On accommodation at Riverside House.

Local Assistance Network

Local Assistance Network (LAN) was the scheme operated by West Sussex County Council (WSCC) to provide emergency support to local residents in times of crisis or acute need, which terminated in March 2019. Crawley Open House worked with WSCC to deliver this service to the Crawley area.

Using remaining LAN funds, we are currently able to provide food parcels, gas and electricity top-ups, train and coach fares, furniture and white goods to those with an urgent need. Our involvement in LAN will cease when the historic funds are exhausted unless a new source of funds can be found.

Outreach Team

Outreach has been an important part of our work with Crawley Borough Council and WSCC during the year. We were delighted to secure funding until March 2021 for our street Outreach Team, which aims to make contact with entrenched street drinkers and people displaying anti-social behaviour to offer them help, advice and empathy. We also had continuing funding during the year from the Cragwood Fund for a Resettlement Outreach Worker, to work with clients in temporary accommodation to help them find somewhere more permanent and with clients in permanent accommodation to support them in retaining their tenancy.

Severe Weather Emergency Provision (SWEP)

During January, February and March we worked in partnership with Crawley Borough Council and the United Reform Church to provide a night shelter. Whilst, we have lots of bed-spaces for those in need, we do not have enough for everyone who needs one all year round. When the weather is at its most severe, it is vital that we do not leave anyone out in the cold and we are always proud to be able to offer these extra, emergency beds to make sure that no-one has to risk their life by sleeping out. Our life-saving, cold weather beds were used 116 times by 36 individual people, both male and female.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT

for the Year Ended 31 March 2020

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

Crawley Open House are so grateful to all those who support our work with gifts of money, food, time, clothing and other useful items. We receive help from literally hundreds of individuals, schools, places of worship, Scout Groups, choirs, community organisations, companies and Trusts from Crawley, Sussex and beyond. It is massively encouraging to see such support continue and indeed grow.

Our Fundraising & Relationships team continues to be busy writing grant applications, networking, showing people around Open House, giving talks, arranging events and developing relationships in the community. This year we talked on homelessness and the work of COH at primary school assemblies, the Lord Lieutenant of West Sussex' Conference, churches, Rotary Clubs, cub packs, charity feasts, Eid lunches, company staff meetings, the Catholic Diocesan Conference, and the Taylor Wimpey staff conference, amongst many others.

Last year set another record for donations, with a total of £333,000 being received (2019: £298,000). Donations also included gifts of food which we estimate saved us £65,000 and the estimated value of £49,000 for the many hours given by volunteers.

Our 1 in 1000 campaign continues to perform strongly, with over 250 people contributing on a monthly basis, and providing invaluable regular income.

Our collecting tins can be found in more locations than ever - Co-Ops, Kamsons Chemists, Holiday Inn Express, Currys PC World, Budgens, the Apple Tree pub, Spires Hairdressers East Grinstead and Oriol High School amongst them.

MAJOR GIFTS

We received major donations from the John Laing Charitable Trust, Cragwood Fund at Sussex Community Foundation and Deloitte to complement the Homes England grant in order to build 8 move-on rooms above the hostel.

Large donations were given from the UPS Foundation, Ernest Kleinwort Charitable Trust and the MCKS Charitable Trust towards the new Resource Centre at 11/13 Stephenson Way.

Pret A Manger, Irwin Mitchell, MCKS Charitable Trust, Richard Place Dobson, MHA Carpenter Box and our incredibly loyal friends at Three Oaks Trust gave significant grants towards the staffing and running of the day centre.

Romesh Ranganathan and his management agency Off The Kerb generously donated proceeds from his warm up shows in Crawley, Horsham and East Grinstead towards our work, and allowed us to do retiring bucket collections which were extremely lucrative!

Control Energy Costs Ltd, who learned of our work at a Gatwick Diamond Business meeting, have agreed to pay for all the Riverside House utility costs for a whole year.

An overnight sponsored bike ride from Cambridge to Crawley by the MD and colleagues from ILG Ltd in January 2020 raised thousands of pounds for COH.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT

for the Year Ended 31 March 2020

ACHIEVEMENT AND PERFORMANCE

EVENTS

We were once again charity partners of the Run Gatwick half marathon in May 2019, with around 35 people running to raise money for COH, including teams from St Wilfrid's and Clearwater Recruitment. Adding in on-the-day fundraising around £12,000 was raised.

We held an amazing Open Evening in the empty shell of what will be the new Resource Centre in November 2019. Around 80 guests attended, and most took the opportunity for a tour of Riverside House.

Our first ever fundraising quiz in the hall at St Wilfrid's School in November 2019 was a big success. 22 teams came along and packed out the hall and had great fun as well as raising around £1650. It will definitely be repeated when safe to do so!

Our annual carol singing in conjunction with Crawley URC Church at Three Bridges Station saw the debut for the new mobile contactless card reader, which was an instant hit. No longer can people say 'sorry I don't carry any cash!' Over £650 was raised in a couple of hours.

Our 3rd annual footgolf tournament was held in June 2019, with 17 teams raising over £1,300. It's always a great opportunity to introduce a few new companies to our work, and to get to know them a bit. Gatwick Footgolf generously host us for free, allowing all the takings to go straight towards our work.

SUMMARY

It is a competitive 'market' for charities locally, with several excellent, large and well-resourced organisations operating nearby in Crawley and West Sussex. It is sometimes hard to compete with their reach, but people like the fact that we have been going strong for 25 years, and have provided consistently high standards of care and accommodation for the homeless and vulnerable locally for all those years. They like the fact that we are independent, local and relatively small, and that they can see that their donations make a real and tangible impact on many peoples' lives. We will continue to work hard to build a supportive community around us.

COVID-19 has obviously had a huge impact on our fundraising since March 2020. Networking, show rounds, talks and meetings have been confined to Zoom, and many of the Companies who have been so generous to us over the years have been hard hit by the dramatic slowdown of aviation, the local economy and operations at Gatwick Airport. We will need to adapt and refine the way we do things, and ensure that we keep relationships alive and donations of all types rolling in, so that we can keep Crawley Open House and its vital work thriving.

FINANCIAL REVIEW

Financial position

During the year the charity has had net incoming resources of £257,300, (2019: £262,000), as shown on the statement of financial activities on page 10 of the accounts. This high level of net income reflects continuing very generous donations and grants together with careful control of our expenses. The surplus will largely be put towards the cost of our development programme, as explained below.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT

for the Year Ended 31 March 2020

FINANCIAL REVIEW

Reserves policy

It is the policy of the charity to maintain unrestricted funds to cover three to six months' expenditure. As at 31st March 2020, unrestricted funds were in the middle of this range. The trustees consider this to be an appropriate level of reserves given the increasing financial pressure on the local authorities and other organisations from which we receive a large part of our funding and the additional uncertainties created by the Covid-19 global pandemic.

It is the policy of the charity to hold a designated fund to a level representing the value of the occupied property. As at 31 March 2019, the charity had decided to create a designated fund of £250,000 towards the cost of its redevelopment plans which are discussed below. This designated fund was largely used for the ground floor extension of Riverside House. The balance has been carried forward, together with a further £185,000 transferred into the fund from the surplus generated in the current year. These funds have enabled the charity to proceed with the second phase of its development plan, to convert the first floor of Riverside House to additional move-on accommodation. Smaller designated funds are held for the installing much-needed air conditioning in some of the offices in Riverside House and for the minibus, and as a cyclical maintenance fund for the three leased Move-On houses. The designated fund for new boilers was released following a generous donation of two new units.

Covid-19

The Trustees have given consideration to the Charities SORP ('Statement of Recommended Practice') Committee's advice in its publication 'Implications of COVID-19 Control Measures and Charity Financial Reporting' and to the risks arising as a result of the coronavirus pandemic. The Charity is actively monitoring and managing the situation as it develops. We have adapted our operations and consider that the Charity has adequate reserves and committed future grants from supportive and solvent funders.

FUTURE PLANS

We battled last year to maintain our major source of funding and once this was behind us we continued to focus on the future plans. The Trustees have continued to monitor the financial stability of Crawley Open House and agreed the investment in the front extension.

In addition over several months and in consultation with professional advisors, we have investigated, discussed and have agreed 2 further developments. The first is the conversion of the upstairs office space into Stage One Move-On accommodation providing a private living space for 8 clients. The second phase will be the conversion of 11/13 Stephenson Way into our new Resource Centre incorporating a new Day Centre as well as relocation of some services from Riverside House.

These developments are intended to be funded by grants, donations and other fundraising activities negating the need for any borrowing. Careful attention is given by Trustees to the overall position of the Charity's financial position before and during these projects to ensure they meet their obligations and any risk to them is minimised. These are discussed at every Finance meeting in the presence of our Auditors to ensure we are open and transparent at all times with them present.

Towards the end of the year we were hit by the Covid-19 global pandemic which brought new challenges during these unprecedented times. Whilst the provision of temporary accommodation for of all street homeless people by the Government was great to witness, it did bring a new wave of challenges in terms of support but together with Crawley Borough Council and other local groups we have been managing them. The Trustees have started emergency meetings via video conference twice weekly with the Crawley Open House Senior Management to monitor the events and provide advice and support where necessary. It is anticipated that this will continue for several months but the aim is to protect all staff, residents and clients at all times whilst trying to maintain the operations of the Charity where it is safe to do so.

CRAWLEY OPEN HOUSE

**TRUSTEES' REPORT
for the Year Ended 31 March 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Trustees

Trustees who served during the year:

- J Abdool
- R Burrett
- J Higgins
- S Joyce
- M Bolton
- N Boxall
- C Hiley
- S Miles
- L Copus
- H Collins
- I Collins

We are very grateful to John, Stephen and Nigel for their many years of dedicated service to Crawley Open House, and extend the thanks of all the Trustees and staff to them.

Risk management

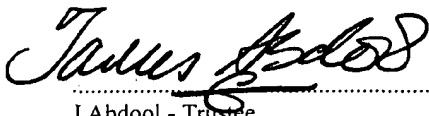
The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the Trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a Trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

Approved by order of the board of Trustees on 15 SEPTEMBER 2020 and signed on its behalf by:



.....
J Abdool - Trustee

CRAWLEY OPEN HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES for the Year Ended 31 March 2020

The Trustees (who are also the directors of Crawley Open House for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF CRAWLEY OPEN HOUSE

Opinion

We have audited the financial statements of Crawley Open House (the 'charitable company') for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the trustees Report is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF CRAWLEY OPEN HOUSE

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Richard Place Dobson Services Ltd

Richard Place Dobson Services Limited

Chartered Accountants

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

1-7 Station Road

Crawley

West Sussex

RH10 1HT

Date: 17/09/2020

CRAWLEY OPEN HOUSE

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2020**

	Notes	General fund £	Designated Fund £	Restricted Fund £	31.3.20 Total funds £	31.3.19 Total funds £
INCOME FROM						
Donations and Grants	2	419,873	51,542	122,800	594,215	572,858
Charitable activities						
Amenity Income	5	39,506	-	-	39,506	42,405
Supporting people		242,420	-	-	242,420	262,075
Housing benefit		454,942	-	-	454,942	408,708
Fundraising activities	3	21,227	-	-	21,227	17,633
Investment income	4	5,320	-	-	5,320	1,205
Other income		7,230	-	-	7,230	6,272
Total		1,190,518	51,542	122,800	1,364,860	1,311,156
EXPENDITURE ON						
Raising funds	6	36,174	-	-	36,174	31,175
Charitable activities						
Outreach projects	7	-	-	104,707	104,707	151,982
Hostel and day centre		848,363	12,557	17,860	878,780	745,242
Move-on accommodation		64,877	4,966	-	69,843	57,373
Local Assistance Network		-	-	18,093	18,093	63,572
Total		949,414	17,523	140,660	1,107,597	1,049,344
NET INCOME/(EXPENDITURE)		241,104	34,019	(17,860)	257,263	261,812
Transfers between funds	18	(193,956)	193,956	-	-	-
Net movement in funds		47,148	227,975	(17,860)	257,263	261,812
RECONCILIATION OF FUNDS						
Total funds brought forward		352,248	1,138,610	32,091	1,522,949	1,261,137
TOTAL FUNDS CARRIED FORWARD		399,396	1,366,585	14,231	1,780,212	1,522,949

The notes form part of these financial statements

CRAWLEY OPEN HOUSE

BALANCE SHEET
31 March 2020

	Notes	General fund £	Designated Fund £	Restricted Fund £	31.3.20 Total funds £	31.3.19 Total funds £
FIXED ASSETS						
Tangible assets	14	19,636	1,055,956	-	1,075,592	797,262
CURRENT ASSETS						
Debtors: amounts falling due within one year	15	22,386	-	-	22,386	25,839
Cash at bank and in hand		<u>605,639</u>	<u>310,629</u>	<u>188,504</u>	<u>1,104,772</u>	<u>1,021,349</u>
		628,025	310,629	188,504	1,127,158	1,047,188
CREDITORS						
Amounts falling due within one year	16	(248,265)	-	(174,273)	(422,538)	(321,501)
NET CURRENT ASSETS		<u>379,760</u>	<u>310,629</u>	<u>14,231</u>	<u>704,620</u>	<u>725,687</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>399,396</u>	<u>1,366,585</u>	<u>14,231</u>	<u>1,780,212</u>	<u>1,522,949</u>
NET ASSETS		<u>399,396</u>	<u>1,366,585</u>	<u>14,231</u>	<u>1,780,212</u>	<u>1,522,949</u>
FUNDS						
Unrestricted funds:	18					
General fund					399,396	352,248
Designated Fund					<u>1,366,585</u>	<u>1,138,610</u>
					1,765,981	1,490,858
Restricted funds:						
Restricted Fund					<u>14,231</u>	<u>32,091</u>
TOTAL FUNDS					<u>1,780,212</u>	<u>1,522,949</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

CRAWLEY OPEN HOUSE

BALANCE SHEET - continued
31 March 2020

The Trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and authorised for issue on15/09/2020.....
and were signed on its behalf by:


.....
J Abdool Trustee

The notes form part of these financial statements

CRAWLEY OPEN HOUSE

CASH FLOW STATEMENT
for the Year Ended 31 March 2020

	Notes	31.3.20 £	31.3.19 £
Cash flows from operating activities			
Cash generated from operations	1	<u>379,290</u>	<u>334,792</u>
Net cash provided by operating activities		<u>379,290</u>	<u>334,792</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(301,187)</u>	<u>(33,021)</u>
Interest received		<u>5,320</u>	<u>1,205</u>
Net cash used in investing activities		<u>(295,867)</u>	<u>(31,816)</u>
Change in cash and cash equivalents in the reporting period		83,423	302,976
Cash and cash equivalents at the beginning of the reporting period		<u>1,021,349</u>	<u>718,373</u>
Cash and cash equivalents at the end of the reporting period		<u>1,104,772</u>	<u>1,021,349</u>

The notes form part of these financial statements

CRAWLEY OPEN HOUSE

**NOTES TO THE CASH FLOW STATEMENT
for the Year Ended 31 March 2020**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.20	31.3.19
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	257,263	261,812
Adjustments for:		
Depreciation charges	22,857	20,664
Interest received	(5,320)	(1,205)
Decrease/(increase) in debtors	3,453	(9,774)
Increase in creditors	<u>101,037</u>	<u>63,295</u>
Net cash provided by operations	<u>379,290</u>	<u>334,792</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.19	Cash flow	At 31.3.20
	£	£	£
Net cash			
Cash at bank and in hand	<u>1,021,349</u>	<u>83,423</u>	<u>1,104,772</u>
	<u>1,021,349</u>	<u>83,423</u>	<u>1,104,772</u>
Total	<u>1,021,349</u>	<u>83,423</u>	<u>1,104,772</u>

The notes form part of these financial statements

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Crawley Open House is a charitable company, registered in England and Wales. The registered office is Ground Floor, 1-7 Station Road, Crawley, West Sussex, RH10 1HT.

The financial statements are prepared in sterling, which is the financial currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and similar incoming resources are included in the year in which they are receivable which is when the charity becomes entitled to the resource.

Grants are included in the accounting period to which they relate.

Activities in furtherance of charitable objects includes rental income and is included in the year in which it is receivable which is when the charity becomes entitled to the resource.

Other incoming resources includes kitchen receipts, placement fees and refunds of overcharged expenses all of which are included in the accounts when the charity becomes entitled to the resources.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charitable company's activities. These costs have been allocated between the different charitable activities. The bases on which support costs have been allocated are set out in note 9.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property - Straight line over 50 years

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2020

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Fixtures and fittings	- 33% on cost
Motor vehicles	- straight line over 4 years
Computer equipment	- 33% on cost

Freehold Land is not depreciated.

It has been decided by the Trustees that only items of a value of £1,000 and over will be capitalised as anything smaller is not deemed material.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated funds are unregistered funds earmarked by the Trustees for particular purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

Donated goods

There are considerable gifts of food given to the charity which have been estimated at £64,730 (2019: £63,000) for the year.

The Charity receives a lot of volunteer assistance throughout the year which has been valued at £49,000 (2019: £49,000).

Financial instruments

The Charitable Company only has financial assets and financial liabilities of a kind that qualifies as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2020

1. ACCOUNTING POLICIES - continued

Financial instruments

Cash

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

Employee staff benefits

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Going Concern

The Trustees have considered a period of at least 12 months from the date of these accounts and are confident that Crawley Open House is a going concern.

Key judgements and accounting estimates

The main judgement and accounting estimates included in the accounts are:

Deferral of grant income - Income is recognised when the charity is entitled to the income and this will be based on the work being completed and there is no requirement to repay the grant.

Donated stock - donated items such as food are recognised in income and expenditure based on their fair value.

Volunteer time - time given freely to the charity by volunteers is recognised in income and expenditure based on an estimated average hourly rate and total number of hours given by volunteers.

2. DONATIONS AND GRANTS

	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
Donations and gifts	332,857	-	332,857	297,720
Grants	<u>138,558</u>	<u>122,800</u>	<u>261,358</u>	<u>275,138</u>
	<u>471,415</u>	<u>122,800</u>	<u>594,215</u>	<u>572,858</u>

Included within the donations and gifts figure above are the following non cash donations:

	31.3.20 £	31.3.19 £
Donated food	64,730	63,000
Volunteer time	<u>49,000</u>	<u>49,000</u>

CRAWLEY OPEN HOUSE

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020**

2. DONATIONS AND GRANTS - continued

Total value of non-cash donations	<u>113,730</u>	<u>112,000</u>
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Grants received, included in the above, are as follows:

	31.3.20	31.3.19
	£	£
Local Assistance Network grants	18,094	63,608
Crawley Borough Council Riverside House Grant	51,657	50,125
Crawley Borough Council Outreach Workers	56,000	66,667
Three Oaks Trust	10,000	11,667
Sussex Community Foundation Cragwood Fund	17,850	17,850
Other small grants	25,359	43,002
West Sussex County Council	21,932	16,241
Funds for 11/13 SW	21,562	5,978
MCKS Charitable Fund	8,925	-
Funds for Riverside Move-on	<u>29,979</u>	<u>-</u>
	<u>261,358</u>	<u>275,138</u>

3. FUNDRAISING ACTIVITIES

	Unrestricted funds	Restricted funds	31.3.20 Total funds	31.3.19 Total funds
	£	£	£	£
Fundraising events	<u>21,227</u>	<u>-</u>	<u>21,227</u>	<u>17,633</u>

4. INVESTMENT INCOME

	Unrestricted funds	Restricted funds	31.3.20 Total funds	31.3.19 Total funds
	£	£	£	£
Interest receivable	<u>5,320</u>	<u>-</u>	<u>5,320</u>	<u>1,205</u>

CRAWLEY OPEN HOUSE

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020**

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.3.20	31.3.19
		£	£
Amenities	Amenity Income	39,506	42,405
Supporting People	Supporting people	242,420	262,075
Housing Benefit	Housing benefit	<u>454,942</u>	<u>408,708</u>
		<u>736,868</u>	<u>713,188</u>

6. RAISING FUNDS

Raising donations and legacies

	Unrestricted funds	Restricted funds	31.3.20 Total funds	31.3.19 Total funds
	£	£	£	£
Staff costs	30,000	-	30,000	23,250
Fundraising expenses	<u>6,174</u>	<u>-</u>	<u>6,174</u>	<u>7,925</u>
	<u>36,174</u>	<u>-</u>	<u>36,174</u>	<u>31,175</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Grant funding of activities (see note 8)	Support costs (see note 9)	Totals
	£	£	£	£
Outreach projects	104,707	-	-	104,707
Hostel and day centre	870,260	-	8,520	878,780
Move-on accommodation	68,016	-	1,827	69,843
Local Assistance Network	<u>4,200</u>	<u>13,893</u>	<u>-</u>	<u>18,093</u>
	<u>1,047,183</u>	<u>13,893</u>	<u>10,347</u>	<u>1,071,423</u>

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020

8. GRANTS PAYABLE		
	31.3.20	31.3.19
	£	£
Local Assistance Network	<u>13,893</u>	<u>45,609</u>
9. SUPPORT COSTS		
		Governance costs
		£
Hostel and day centre		8,520
Move-on accommodation		<u>1,827</u>
		<u>10,347</u>
10. NET INCOME/(EXPENDITURE)		
Net income/(expenditure) is stated after charging/(crediting):		
	31.3.20	31.3.19
	£	£
Auditors' remuneration	8,520	7,151
Auditors' remuneration for non audit work	-	1,189
Depreciation - owned assets	22,857	20,664
Other operating leases	<u>42,073</u>	<u>46,726</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no Trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

There were no Trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020

12. STAFF COSTS

	31.3.20	31.3.19
	£	£
Wages and salaries	692,817	683,214
Social security costs	54,757	53,865
Other pension costs	<u>12,224</u>	<u>3,144</u>
	<u>759,798</u>	<u>740,223</u>

The average monthly number of employees during the year was as follows:

	31.3.20	31.3.19
Riverside	<u>30</u>	<u>30</u>

There are five key management positions. The amount paid to key management during the year was £203,496 (2019: £202,255).

There were no employees who received emoluments of £60,000 or over.

13. 2019 STATEMENT OF FINANCIAL ACTIVITIES

	General fund £	Designated Fund £	Restricted Fund £	Total funds £
INCOME FROM				
Donations and Grants	319,915	44,226	208,717	572,858
Charitable activities				
Amenity Income	42,405	-	-	42,405
Supporting people	262,075	-	-	262,075
Housing benefit	408,708	-	-	408,708
Fundraising activities	17,633	-	-	17,633
Investment income	1,205	-	-	1,205
Other income	<u>6,272</u>	<u>-</u>	<u>-</u>	<u>6,272</u>
Total	1,058,213	44,226	208,717	1,311,156
EXPENDITURE ON				
Raising funds	31,175	-	-	31,175
Charitable activities				
Outreach projects	-	-	151,982	151,982
Hostel and day centre	728,947	16,295	-	745,242
Move-on accommodation	57,373	-	-	57,373
Local Assistance Network	-	-	63,572	63,572
Total	<u>817,495</u>	<u>16,295</u>	<u>215,554</u>	<u>1,049,344</u>

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020

13. 2019 STATEMENT OF FINANCIAL ACTIVITIES - continued

	General fund £	Designated Fund £	Restricted Fund £	Total funds £
NET INCOME/(EXPENDITURE)	240,718	27,931	(6,837)	261,812
Transfers between funds	<u>(279,065)</u>	<u>274,165</u>	<u>4,900</u>	<u>-</u>
Net movement in funds	(38,347)	302,096	(1,937)	261,812
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>390,596</u>	<u>836,514</u>	<u>34,027</u>	<u>1,261,137</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>352,249</u></u>	<u><u>1,138,610</u></u>	<u><u>32,090</u></u>	<u><u>1,522,949</u></u>

14. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2019	937,563	111,043	20,098	2,127	1,070,831
Additions	290,463	3,344	7,380	-	301,187
Disposals	<u>-</u>	<u>(92,816)</u>	<u>-</u>	<u>-</u>	<u>(92,816)</u>
At 31 March 2020	<u>1,228,026</u>	<u>21,571</u>	<u>27,478</u>	<u>2,127</u>	<u>1,279,202</u>
DEPRECIATION					
At 1 April 2019	154,549	101,852	15,219	1,949	273,569
Charge for year	17,521	1,611	3,547	178	22,857
Eliminated on disposal	<u>-</u>	<u>(92,816)</u>	<u>-</u>	<u>-</u>	<u>(92,816)</u>
At 31 March 2020	<u>172,070</u>	<u>10,647</u>	<u>18,766</u>	<u>2,127</u>	<u>203,610</u>
NET BOOK VALUE					
At 31 March 2020	<u>1,055,956</u>	<u>10,924</u>	<u>8,712</u>	<u>-</u>	<u>1,075,592</u>
At 31 March 2019	<u>783,014</u>	<u>9,191</u>	<u>4,879</u>	<u>178</u>	<u>797,262</u>

CRAWLEY OPEN HOUSE

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020**

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.20	31.3.19
	£	£
Other debtors	11,346	23,439
Prepayments and accrued income	<u>11,040</u>	<u>2,400</u>
	<u>22,386</u>	<u>25,839</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.20	31.3.19
	£	£
Other creditors	132,902	126,708
Accrued expenses	23,580	23,191
Deferred grants	<u>266,056</u>	<u>171,602</u>
	<u>422,538</u>	<u>321,501</u>

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.20	31.3.19
	£	£
Within one year	544	2,200
Between one and five years	<u>951</u>	<u>1,494</u>
	<u>1,495</u>	<u>3,694</u>

18. MOVEMENT IN FUNDS

Restricted funds

The income funds of the charity include restricted funds consisting of the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
Counselling Supervision Fund	771	-	(771)	-	-
PFT - Outreach expense	2,105	-	(1,344)	-	761
PFT - Starter property packs	2,679	-	(1,496)	-	1,183
PFT - Hostel bedroom refurbishments	7,944	-	(7,944)	-	-
Euroclear SA - Hostel bedroom refurbishment	11,916	-	(2,948)	-	8,968

CRAWLEY OPEN HOUSE

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020**

18. MOVEMENT IN FUNDS - continued

Meeting needs- afternoon classes	3,342	-	(23)	-	3,319
WSCC	-	7,500	(7,500)	-	-
TOT - supporting fundraising	3,334	-	(3,334)	-	-
Outreach fund	-	97,207	(97,207)	-	-
Local assistant network	-	18,093	(18,093)	-	-
MCKS fund	-	-	-	-	-
	<u>32,091</u>	<u>122,800</u>	<u>(140,660)</u>	<u>-</u>	<u>14,231</u>

2019:

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2019 £
Counselling Supervision Fund	1,660	1,159	(2,048)	-	771
Outreach Fund	31,215	96,177	(127,392)	-	-
Local Assistance Network Fund	1,152	-	(1,152)	-	-
PFT- Milk for a year	-	832	(832)	-	-
PFT - Outreach expense	-	2,766	(661)	-	2,105
PFT - Starter property packs	-	5,953	(3,274)	-	2,679
PFT - Hostel bedroom refurbishments	-	7,944	-	-	7,944
Euroclear SA - Hostel bedroom refurbishment	-	11,916	-	-	11,916
Meeting needs- afternoon classes	-	3,421	(79)	-	3,342
Novo Nordisk - Storage improvements	-	2,500	(2,500)	-	-
Persimmon - Storage improvements	-	1,000	(1,000)	-	-
Rapid Relief - Storage improvements	-	500	(5,400)	4,900	-
11/13 development fund	-	5,978	(5,978)	-	-
Local assistant network	-	63,572	(63,572)	-	-
TOT - supporting fundraising	-	5,000	(1,666)	-	3,334
	<u>34,027</u>	<u>208,718</u>	<u>(215,554)</u>	<u>4,900</u>	<u>32,091</u>

The Counselling Supervision Fund is a grant provided by Crawley Association for Mental Health towards the cost of counsellors to provide counselling sessions.

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2020

18. MOVEMENT IN FUNDS - continued

The Outreach Workers Fund represents a grant provided by Crawley Borough Council to enable Crawley Open House to employ two members of staff to provide help and advice to people on the streets who misuse alcohol and other substances and a further member of staff to provide intensive support to a small number of clients with significant medical and social issues.

The Local Assistance Network Fund is funds made available to Crawley Open House by West Sussex County Council as a means of providing short-term aid to help protect a person's welfare by preventing a crisis. During the year the balance remaining on the LAN fund was used to secure permanent premises to provide a food bank within Crawley. This will provide a legacy for LAN and was done with their agreement.

Pret Foundation Trust have given Crawley Open House 3 grants during the year. The purpose of these grants were to provide milk to our riverside residents, to buy supply's to help those who are moving into a property for the first time and to assist with the refurbishment of Riverside Hostel bedrooms.

Euroclear SA provided a grant towards the costs of refurbishing the bedroom in Riverside Hostel.

Meeting needs have provided a grant to allow Crawley Open House to improve the quality of its afternoon classes.

Novo Nordisk, Persimmon and Rapid Relief have all provided grants to help Crawley Open House improve their current storage facilities.

The Resource Centre development fund represents the costs incurred during the year on initial work for the development of 11 and 13 Stephenson Way as the planned Resource Centre. The funds have been received from a number of different donors.

Three Oaks Trust donated funds to Crawley Open House during the year to support additional fund-raising costs.

Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Land and Building Fund	783,014	51,542	(17,523)	238,923	1,055,956
Minibus Fund	20,000	-	-	-	20,000
Boiler Fund	10,000	-	-	(10,000)	-
Air conditioning for offices	-	-	-	15,000	15,000
Development project fund	250,000	-	-	10,585	260,585
Move on houses cyclical repairs fund	15,000	-	-	44	15,044
Extension Fund	60,596	-	-	(60,596)	-

CRAWLEY OPEN HOUSE

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020**

18. MOVEMENT IN FUNDS - continued

	<u>1,138,610</u>	<u>51,542</u>	<u>(17,523)</u>	<u>193,956</u>	<u>1,366,585</u>
2019:					
	Balance at 1 April 2018	Incoming resources	Resources expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
Land and Building Fund	776,514	-	(16,295)	22,795	783,014
Minibus Fund	20,000	-	-	-	20,000
Boiler fund	10,000	-	-	-	10,000
Development project fund	-	-	-	250,000	250,000
Move on houses cyclical repairs fund	-	-	-	15,000	15,000
Extension Fund	<u>30,000</u>	<u>44,226</u>	<u>-</u>	<u>(13,630)</u>	<u>60,596</u>
	<u>836,514</u>	<u>44,226</u>	<u>(16,295)</u>	<u>274,165</u>	<u>1,138,610</u>

The Land and Building Fund represents the funds set aside for the charity's occupation of the land and buildings.

The Minibus Fund represents reserves set aside to replace the Minibus in the following year.

The Boiler Fund represents reserves designated by the Trustees to update and repair the boiler.

The Extension Fund represents funds set aside by the Trustees to extend Riverside House. The purpose of the extension work is to provide more space and facilities to homeless people.

The Development Project Fund represents funds set aside by the trustees to extend the property Riverside House and create extra bedrooms and developing 11 and 13 Stephenson Way as a Resource Centre.

The Move On Houses Cyclical Repairs fund represents funds set aside by the Trustees to carry out essential annual repair and maintenance work on the Move On properties.

CRAWLEY OPEN HOUSE

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2020

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

20. COVID-19

In March 2020 Covid-19 caused widespread lockdown measures to be imposed worldwide. It is currently not possible to estimate the economic impact on the future financial results of the Charity.