

Charity Registration No. 1048919

Company Registration No. 03048461

CRAWLEY OPEN HOUSE

(LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2014

CRAWLEY OPEN HOUSE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Michael Bolton Christopher Bryant Richard Burrett Lesley Constant John Higgins Stephen Joyce Malcolm Liles Christopher Oxlade Nigel Boxall Patricia Shadforth Sir Lyndon Hugh Jones James Abdool
Secretary	James Abdool
Charity number	1048919
Company number	03048461
Principal address	Riverside House, Stephenson Way Three Bridges West Sussex RH10 1TN
Registered office	1-7 Station Road Crawley West Sussex RH10 1HT
Auditors	Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT
Bankers	Royal Bank of Scotland plc 50-54 High Street Crawley West Sussex RH10 1YZ

CRAWLEY OPEN HOUSE

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CRAWLEY OPEN HOUSE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2014

The trustees present their report and accounts for the year ended 31 March 2014.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is a company limited by guarantee, does not have a share capital and was incorporated on 21 April 1995. The trustees/directors are appointed at the annual general meeting or during the year at trustees' meetings.

Crawley Open House has charitable status and its charity registration number is 1048919.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Michael Bolton

Christopher Bryant

Richard Burrett

Lesley Constant

John Higgins

Stephen Joyce

Malcolm Liles

Christopher Oxlade

Nigel Boxall

Patricia Shadforth

Sir Lyndon Hugh Jones

(Appointed 1 April 2013)

James Abdool

(Appointed 19 March 2014)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

The trustees have been examining the major strategic, business and operational risks which the charity faces and confirm that systems are established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Objectives and activities

The Charity's objects are for the relief of poverty in the Borough of Crawley by providing shelter, food, clothing, financial assistance, day care and advice to those in need of such relief.

Achievements and performance

The last year has been another very busy and successful one with continuing very high demand for our services.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

Riverside House

The hostel and day centre at Riverside House is the heart of Crawley Open House where we have our 24 bed hostel and operate a 7 day-a-week day centre.

The occupancy of the hostel was again very close to 100%, and it is sad that we have to turn away requests for a room every day because we are full.

The services provided within the day centre include general advice, resettlement, mental health and substance misuse support and counselling, as well as a visiting doctor, chiropodist and hairdresser. In the current economic climate the day centre is proving so important in offering support to people in our local community and more than 15,000 visits were made during the year.

We attach great importance to helping clients find more permanent accommodation suitable to their needs, and during the year we were able to resettle 86 in this way. It was encouraging to see 53% of the hostel residents successfully moved on to longer term accommodation.

Move On

Providing Move-On accommodation is a key part of our work to help people to move successfully into rented accommodation. During the year we increased the number of move-on houses to three, providing a total of 12 bedrooms. We aim to offer the rooms for a period of 12 to 24 months at a relatively low rent, to give the occupants a chance to save for a deposit while improving their skills through education, retraining or reskilling.

Local Assistance Network

Local Assistance Network (LAN) is the scheme operated by West Sussex County Council to provide emergency support to local residents in times of crisis or acute need. It started in April 2013 and replaced emergency grants through the benefits system.

Crawley Open House was pleased to be chosen by WSCC to deliver this service to the Crawley area, as it is a valuable extension of the work we are already doing. With the use of LAN funds, we are able to provide food parcels, gas and electricity top-ups, furniture and white goods to those with an urgent need. The demand for the service has increased steadily as it has become better known, and during the year we helped 275 people in this way.

Outreach Team

During the year, our street Outreach Team continued to make contact with entrenched street drinkers and people displaying anti-social behaviour, to offer them help, advice and empathy. We consider that the service has been successful in reaching a group of people that desperately needs help and we continue to seek grants to enable us to maintain the service on a long-term basis.

Refurbishment at Riverside House

During the year we completed extensive refurbishment work which began in the prior year at Riverside House.

We replaced the old kitchen with a wonderful new modern kitchen. After serving an estimated half a million meals (and who knows how many cups of tea and coffee!) the old kitchen was very much the worse for wear, and we are so grateful to everyone who contributed to our kitchen appeal to make the replacement possible.

We also redesigned and refitted the laundry room. As well as the mountain of laundry from the hostel and day centre, we also provide a much-needed service to those sleeping rough to wash and dry their clothes and bedding. The new machines have been chosen to meet this heavy demand. Thank you to everyone who contributed towards the cost.

Also, after several years of loyal service, our old van finally died. Happily we were able to replace it with a nearly-new van, paid for entirely with donations. Thank you for this too.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

Peter Mansfield-Clark MBE

At the end of January 2014, Peter Mansfield-Clark retired from the role of Director of Crawley Open House. Peter had been appointed to this role in 1999 at a time when our future was far from certain. During his 15 years as Director, he oversaw the purchase and extension of our Riverside premises and the steady expansion of our services. Thanks to Peter's tireless advocacy, Crawley Open House is now both well known and highly regarded by the local community, and this is reflected in the financial support he generated from so many sources.

The Trustees are immensely grateful for everything Peter did for us, and wish him a long and happy retirement.

New Director

Following Peter's retirement, the Trustees were delighted to be able to offer the role of Director to Peter's former deputy, Charlie Arratoon. Charlie has worked at Crawley Open House for many years and is totally committed to our objectives and ethos. The Trustees are confident that she will bring renewed energy to our work, while continuing to put first those who need our services.

Thank you

Peter led and Charlie now leads a dedicated team of staff and management whose work is often very demanding and challenging. As Trustees, we are very impressed by the commitment and professionalism which they all show, and for the genuine care and concern which they offer to everyone using our services. Thank you.

We would also like to thank our volunteers who contribute their time and energy, and the many people and organisations who give to us in so many different ways.

Finally I would also like to thank the Trustees for the time and care which they give to ensuring that Crawley Open House can continue to serve those who need it.

Public benefit

The Trustees have referred to the guidance in the Charity Commission's general guidance on Public Benefit when setting our aims and objectives and in planning our future activities. We believe that we meet the criteria for Public Benefit.

Financial review

During the year the charity has had net incoming resources of £41,140 (2013: £105,723) as shown on the statement of financial activities on page 8 of the accounts. All of the charity assets are held for the furtherance of the charity's objectives. The charity is heavily reliant on voluntary assistance which amounted to around 2,500 hours during the year.

It is the policy of the charity to maintain unrestricted funds to cover approximately three to six months' expenditure. It is also the policy of the charity to build up a designated fund to a level representing the value of the occupied property.

Asset cover for funds

Note 14 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the charity's obligations on a fund by fund basis.

CRAWLEY OPEN HOUSE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

Disclosure of information to auditors

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board of trustees



Christopher Bryant

Chair of the Trustees

Dated:15/12/14

CRAWLEY OPEN HOUSE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the charitable company's state of affairs at the end of the year and of its income and expenditure for that period.

In preparing those accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

CRAWLEY OPEN HOUSE

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF CRAWLEY OPEN HOUSE

We have audited the accounts of Crawley Open House for the year ended 31 March 2014 set out on pages 8 to 17. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of Crawley Open House for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

The trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard - Provisions Available for Small Entities, in the circumstances set out in note 15 to the accounts.

Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

CRAWLEY OPEN HOUSE

INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE TRUSTEES OF CRAWLEY OPEN HOUSE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the accounts; or
- the charitable company has not kept adequate accounting records; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Richard Place Dobson Services Ltd

Darren Harding ACA FCCA DChA (Senior Statutory Auditor)

for and on behalf of Richard Place Dobson Services Limited

Chartered Accountants

Statutory Auditor

1-7 Station Road

Crawley

West Sussex

RH10 1HT

Dated: 23/12/14

Richard Place Dobson Services Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

CRAWLEY OPEN HOUSE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2014

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2014 £	Total 2013 £
Incoming resources from generated funds						
Grants and donations	2	133,294	-	97,722	231,016	201,035
Investment income	3	496	-	-	496	-
		133,790	-	97,722	231,512	201,035
Activities in furtherance of the charity's objects	4	673,919	-	-	673,919	728,994
Other incoming resources	5	14,840	-	-	14,840	18,959
Total incoming resources		822,549	-	97,722	920,271	948,988
Resources expended						
Costs of generating funds						
P.R. Literature and Brochures	6	2,171	-	-	2,171	1,940
Net incoming resources available		820,378	-	97,722	918,100	947,048
Charitable activities						
Direct running costs		592,176	-	131,917	724,093	703,577
Office running costs		19,474	-	-	19,474	21,092
Premises related costs		111,433	11,329	-	122,762	106,370
Total charitable expenditure		723,083	11,329	131,917	866,329	831,039
Governance costs		10,631	-	-	10,631	10,286
Total resources expended		735,885	11,329	131,917	879,131	843,265
Net incoming/(outgoing) resources before transfers		86,664	(11,329)	(34,195)	41,140	105,723
Gross transfers between funds		(590)	-	590	-	-
Net income/(expenditure) for the year/ Net movement in funds		86,074	(11,329)	(33,605)	41,140	105,723
Fund balances at 1 April 2013		146,004	589,826	51,442	787,272	681,549
Fund balances at 31 March 2014		232,078	578,497	17,837	828,412	787,272

The statement of financial activities including income and expenditure account provides full information on the movements during the year ended 31 March 2014 on all funds of the charity. There were no other gains or losses for the period. The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CRAWLEY OPEN HOUSE

BALANCE SHEET

AS AT 31 MARCH 2014

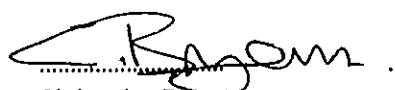
	Notes	2014 £	£	2013 £	£
Fixed assets					
Tangible assets	9		598,980		611,627
Current assets					
Debtors	10	34,312		26,563	
Cash at bank and in hand		338,967		228,689	
		<u>373,279</u>		<u>255,252</u>	
Creditors: amounts falling due within one year	11	<u>(143,847)</u>		<u>(79,607)</u>	
Net current assets			<u>229,432</u>		<u>175,645</u>
Total assets less current liabilities			<u>828,412</u>		<u>787,272</u>
Income funds					
Restricted funds	12		17,837		51,442
Unrestricted funds:					
Designated funds	13		578,497		589,826
Other charitable funds			<u>232,078</u>		<u>146,004</u>
			<u>828,412</u>		<u>787,272</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2014, although an audit has been carried out under section 144 of the Charities Act 2011. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The accounts were approved by the Board on 16/09/14



Christopher Bryant

Trustee

Company Registration No. 03048461

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2014

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Donations and similar incoming resources are included in the year in which they are receivable which is when the charity becomes entitled to the resource.

Grants are included in the accounting period to which they relate.

Activities in Furtherance of charitable objects includes rental income and is included in the year in which it is receivable which is when the charity becomes entitled to the resource.

Other incoming resources include washing machine use, payphone use and meeting room rental income all of which are included in the accounts when the charity becomes entitled to the resources.

1.3 Resources expended

Expenditure is included as incurred and includes irrecoverable VAT.

Costs are attributable between the different types of expenditure on an actual basis.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the external auditors fees and legal and professional costs.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated	
Freehold buildings	Straight line over 50 years
Computer equipment	33% straight line
Fixtures, fittings and equipment	33% straight line
Motor vehicles	33% straight line

It has been decided by the Trustees that only items of a value of £1,000 and over will be capitalised as anything smaller is not deemed material.

1.5 Taxation

The charity is not subject to corporation tax or any other taxes on income or gains arising from its charitable objectives.

1.6 Donated gifts

There are considerable gifts of food given to the charity which have been estimated at £25,000 (2013: £25,000) for the year. This has been reflected in the accounts by introducing income and expenditure to this value.

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

1 Accounting Policies

(continued)

1.7 Fund accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed.

2 Grants and donations

	Unrestricted funds £	Restricted funds £	Total 2014 £	Total 2013 £
Donations and gifts	78,258	19,032	97,290	107,786
Grants receivable for core activities	55,036	78,690	133,726	93,249
	<u>133,294</u>	<u>97,722</u>	<u>231,016</u>	<u>201,035</u>

During the year the charity received various grants to be used either for general or specific purposes which include the following:

Crawley Borough Council Riverside House Grant	£45,036
Crawley Borough Council Outreach workers	£30,000
Three Oaks Trust	£10,000
West Sussex County Council	£2,222
WSSC - Local Assistance Network	£46,468
	<u>£133,726</u>

3 Investment income

	2014 £	2013 £
Interest receivable	<u>496</u>	<u>-</u>

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

4 Activities in furtherance of the charity's objects

	2014	2013
	£	£
Supporting People	281,571	329,298
Housing Benefit	352,489	362,974
Amenity Charges	39,859	36,722
	<u>673,919</u>	<u>728,994</u>

5 Other incoming resources

	2014	2013
	£	£
Other income	9,992	14,038
Kitchen receipts	4,848	4,921
	<u>14,840</u>	<u>18,959</u>

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Total 2014 £	Total 2013 £
Costs of generating funds					
P.R. Literature and Brochures	-	-	2,171	2,171	1,940
Charitable activities					
Direct running costs					
Activities undertaken directly	575,497	-	148,596	724,093	703,577
Office running costs					
Activities undertaken directly	-	-	19,474	19,474	21,092
Premises related costs					
Activities undertaken directly		32,266	90,496	122,762	106,370
	<u>575,497</u>	<u>32,266</u>	<u>258,566</u>	<u>866,329</u>	<u>831,039</u>
Governance costs	-	-	10,631	10,631	10,286
	<u>575,497</u>	<u>32,266</u>	<u>271,368</u>	<u>879,131</u>	<u>843,265</u>

Governance costs include payments to the auditors of £6,500 (2013- £6,254) for audit fees.

7 Trustees

During the year none of the trustees (or any persons connected with them) received any remuneration or received any reimbursement of expenses relating to their duties as trustees and directors.

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2014 Number	2013 Number
Southwell Lodge	-	4
Riverside	29	29
	<u>29</u>	<u>33</u>

Employment costs

	2014 £	2013 £
Wages and salaries	527,856	599,660
Social security costs	47,641	53,310
	<u>575,497</u>	<u>652,970</u>

There were no employees whose annual remuneration was £60,000 or more.

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

9 Tangible fixed assets

	Land and buildings	Computer equipment	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2013	666,469	20,827	92,816	9,194	789,306
Additions	-	1,118	8,001	10,500	19,619
Disposals	-	-	-	(9,194)	(9,194)
At 31 March 2014	666,469	21,945	100,817	10,500	799,731
Depreciation					
At 1 April 2013	76,643	14,959	76,883	9,194	177,679
On disposals	-	-	-	(9,194)	(9,194)
Charge for the year	11,329	4,351	13,410	3,176	32,266
At 31 March 2014	87,972	19,310	90,293	3,176	200,751
Net book value					
At 31 March 2014	578,497	2,635	10,524	7,324	598,980
At 31 March 2013	589,826	5,868	15,933	-	611,627

10 Debtors

	2014	2013
	£	£
Other debtors	28,415	24,488
Prepayments and accrued income	5,897	2,075
	34,312	26,563

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

11 Creditors: amounts falling due within one year	2014	2013
	£	£
Payments on account	10,029	10,800
Grants payable	8,333	8,333
Other creditors	59,392	47,233
Accruals	12,524	13,241
Deferred income	53,569	-
	<u>143,847</u>	<u>79,607</u>

12 Restricted funds

The income funds of the charity include restricted funds consisting of the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2013	Incoming resources	Resources expended	Transfers	Balance at 31 March 2014
	£	£	£	£	£
Counselling Supervision Fund	-	3,017	(180)	-	2,837
Riverside Replacement Van	4,000	6,500	(10,500)	-	-
Laundry Fund	-	8,514	(8,514)	-	-
Kitchen Fund	34,942	2,222	(37,164)	-	-
Outreach Fund	12,500	30,000	(27,500)	-	15,000
Outreach Expenses Fund	-	1,000	(1,590)	590	-
Local Assistance Network Fund	-	46,468	(46,468)	-	-
	<u>51,442</u>	<u>97,721</u>	<u>(131,916)</u>	<u>590</u>	<u>17,837</u>

The Counselling Supervision Fund is a grant provided by Crawley Association for Mental Health towards the cost of counsellors to provide counselling sessions.

Riverside Replacement Van Fund - this was to fund the purchase of a new van for Crawley Open House during the year.

The Kitchen and Laundry Funds consist of donations towards improving the Kitchen and Laundry facilities at Riverside.

The Outreach Workers and Expenses Funds represent a grant provided by Crawley Borough Council to enable Crawley Open House to employ two members of staff to provide help and advice to people on the streets who misuse alcohol and other substances.

The LAN (Local Assistance Network) Fund is funds made available to Crawley Open House by West Sussex County Council as a means of providing short-term aid to help protect a person's welfare by preventing a crisis.

CRAWLEY OPEN HOUSE

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2014

13 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Balance at 31 March 2014
	Balance at 1 April 2013	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Land and Building Fund	589,826	-	-	(11,329)	578,497
	<u>589,826</u>	<u>-</u>	<u>-</u>	<u>(11,329)</u>	<u>578,497</u>

The Land and Building Fund represents the funds set aside for the charity's occupation of the land and buildings.

14 Analysis of net assets between funds

	General funds	Designated funds	Restricted funds	Total
	£	£	£	£
Fund balances at 31 March 2014 are represented by:				
Tangible fixed assets	20,483	578,497	-	598,980
Current assets	301,873	-	71,406	373,279
Creditors: amounts falling due within one year	(90,278)	-	(53,569)	(143,847)
	<u>232,078</u>	<u>578,497</u>	<u>17,837</u>	<u>828,412</u>

15 Auditors' Ethical Standards

The relevant circumstances requiring disclosure in accordance with the requirements of APB Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature we use our auditors to assist with the preparation of the accounts.